

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

3 0 1 3 8

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.12/23)

BE IT RESOLVED, that the Town of Kirkwood / 30138 hereby established the following standard work days for these titles and will

(Name of Employer)

(Location Code)

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Chad Moran			Dog Control Office	01/01/26-12/31/26	6	3.69	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
Julie Wyatt			Budget Officer	01/01/26-12/31/26	6	11.73	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Kelley M. Diffendorf, secretary/clerk of the governing board of the Town of Kirkwood, of the State of New York,
(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 3rd day of February, 2026
 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Kirkwood on this 4th day of February, 2026,
(Name of Employer)

Kelley M. Diffendorf
(Signature of Secretary or Clerk)

Affidavit of Posting: I, Kelley M. Diffendorf being duly sworn, deposes and says that the posting of the Resolution began on 02/04/2026 and continued for at least 30 days. That the Resolution was available to the public on the:
(Name of Secretary or Clerk) (Date)

- Employer's website at: www.townofkirkwood.gov
- Official sign board at: 70 Crescent Drive, Kirkwood, NY 13795
- Main entrance Secretary or Clerk's office at: 70 Crescent Drive, Kirkwood, NY 13795

