

PLANNING BOARD
Town of Kirkwood
70 Crescent Drive
Kirkwood, NY 13795

March 9, 2020
Meeting Minutes

Present: Jim Bukowski, Member Bob Heary, Attorney
 Kevin Balachick, Member Chad Moran, Building & Code Inspector
 Gordie Woolbaugh, Member Bill Graves, Attorney
 Dan Wasson, Member
 Marchie Diffendorf, Chairman

Absent: Mike Maciak, Associate Member

Chairman Diffendorf called the meeting to order at 7:00 PM.

Chairman Diffendorf introduced Bob Heary as the new attorney for the Planning Board.

APPROVAL OF MINUTES:

Motion by Gordie Woodbaugh and second by Dan Wasson to approve the minutes of the February 10, 2020 meeting as submitted.

All voted in favor. Motion Carried.

E.A.F. – BROOME COUNTY SPORTSMEN’S ASSOCIATION:

Chairman Diffendorf commented that in Part 1, #17 the answer is no so the answers to a. and b. can be omitted.

Mr. Heary reviewed Part 2 with the Board Members and the Members answered no to all questions.

Chairman Diffendorf stated in Part 3 the second box should be checked. A copy of the complete Short EAF is included in the file.

Motion by Gordie Woolbaugh and second by Kevin Balachick that the Planning Board, as lead agency in this Unlisted Action, declare a negative declaration for the purpose of SEQR, since based on the review of the short form EAF and the updated site plan, the proposed action will not result in any significant adverse environmental impact in the Town of Kirkwood.

Roll Call Vote:	Jim Bukowski	Yes
	Kevin Balachick	Yes
	Gordie Woolbaugh	Yes
	Dan Wasson	Yes
	Chairman Diffendorf	Yes

Motion Carried.

SITE PLAN REVIEW – BROOME COUNTY SPORTSMEN’S ASSOCIATION:

Mr. Jeff Culver, President, Broome County Sportsmen’s Association was present.

Mr. Culver, referring to the plot plan, explained there are three existing structures, which are in red. The two long thin ones are existing range covers where you would shoot down range. The larger one that is attached to the new building is an indoor range facility, with 12 shooting lanes. The proposed building is in blue. The handicapped sidewalk is there, which is ADA compliant. There is another sidewalk out to the handicap stops. There is a very large parking lot there existing that will handle more than the required cars.

Chairman Diffendorf asked if the building will be attached and Mr. Culver stated that is the plan at this point. The west elevation shows it attached with the gable of the existing building expanding on to the new building. It is also shown on the east elevation. Chairman Diffendorf asked if there would be access between the two building and Mr. Culver stated yes, there is access on the floor plan, sheet 3. If you come in the front door and continue down the hallway all the way to the back there is going to be the existing door there with a touch code on the door currently and is limited to people who pay an additional amount for indoor access. Chairman Diffendorf asked about emergency exists and Mr. Culver explained there is an existing emergency exit on the backend of the range and the second one will be the front door as the second emergency exit. There will be two exits out of the existing building and also 3 other doors to get out of the building. The occupancy load is 147.

Mr. Heary commented that he sees it is a one-story building but doesn’t see the building height listing anywhere and Mr. Culver explained that the interior wall height is 10 feet. There will be a drop ceiling over the conference room, storage room and bathrooms. Mr. Heary commented because you are adding parking typically a site plan would have you show the other parking spaces that would be on the site and under the code this would require 24 spaces in total, which the Planning Board can decide whether or not to enforce that part of the code. Mr. Culver explained they currently have the equivalent to 50 parking spaces there in the parking lot. Chairman Diffendorf stated he has seen the project area and there is lots of parking inside the gate and outside the gate. Mr. Culver stated he could resubmit the plans and Chairman Diffendorf stated the Code Enforcement Officer can check to make sure there are at least 24 spaces. Chad Moran stated he did that and there is enough. They can delineate them on paper but it is just a gravel driveway.

Chairman Diffendorf stated we have the landscape plan, which looks good.

Motion by Kevin Balachick and second by Jim Bukowski to approve the site plan as submitted.

Roll Call Vote:	Jim Bukowski	Yes
	Kevin Balachick	Yes
	Gordie Woolbaugh	Yes
	Dan Wasson	Yes
	Chairman Diffendorf	Yes

Motion Carried.

Chairman Diffendorf stated we will have a meeting next month with Action Fire on Route 11 in Riverside.

Motion by Gordie Woolbaugh and second by Jim Bukowski to adjourn the meeting. The meeting was adjourned at 7:17 pm.

Respectfully Submitted,

Mary Kay Sullivan
Secretary, Kirkwood Planning Board

cc: Planning Board Members
Gayle Diffendorf
John Finch, Jr.
Katie Legg

Dan Griffiths
Scott Snyder
William Graves
Code Department