

**TOWN OF KIRKWOOD
TOWN BOARD MEETING**

April 7, 2026

A regular meeting of the Kirkwood Town Board was held on April 7, 2026 at 6 PM at the Joseph A. Griffin Town Hall with Supervisor Lewis Grubham presiding.

Present: Supervisor Lewis Grubham
Councilmember Marc Latini
Councilmember Katie Legg
Councilmember Sandy Wasson

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
Poe Williams, Highway Superintendent
Karen Ferguson, Historian

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: March 3, 2026 Town Board Meeting

PUBLIC PARTICIPATION: None.

COMMUNICATIONS: None.

COMMITTEE REPORTS:

Dog Control Report.

Councilmember Legg reported numbers from the March 2026 Dog Control Report. A copy of the full report is filed in the Town Clerk's office.

Youth and Recreation Report.

Councilmember Latini reported the Easter Egg Hunt went off without a hitch. Spring sports are underway.

Community Cleanup Day.

Councilmember Wasson reminded everyone that Community Cleanup Day is being held on Saturday, April 18, 2026 and invited everyone to join in cleaning the community streets. Bags for garbage will be given out at the town garage on the Friday before the event and garbage that is collected can be dropped off at the town garage dumpster on the 18th.

Historians Report.

Karen Ferguson reported the burial marker for Layton cemetery will be set this coming Thursday and the dedication will be in the next month. Karen will be hosting the Region 10 Historians meeting in Oxford, NY next week. Also, documents that were digitized from the town vault are going live on the NY Genealogical & Biographical Society website and Karen will be a guest speaker on their podcast in the next couple of weeks. Lastly, the Historical Society opens next week for the upcoming season.

OLD BUSINESS:

Councilmember Wasson moved to adopt resolution authorizing Steve Smith, Robert Green, and Ben Diffendorf to attend the Confined Space Training & Competent Person Training to be held in Cortland, NY on May 22, 2026 at a cost of \$125 per person, with all reasonable expenses paid. Councilmember Legg seconded.

Roll Call Vote: Councilmember Wasson - yes
Councilmember Legg - yes
Councilmember Latini - yes
Supervisor Grubham - yes

48:26
Education
S.Smith
R.Green
B.Diffendorf
W&S

MOTION CARRIED.

**TOWN OF KIRKWOOD
TOWN BOARD MEETING**

April 7, 2026

49:26
Agreement
Stray Dog
Services
Humane Society

Councilmember Legg moved to adopt resolution ratifying a resolution authorizing the Supervisor to sign the Municipal Acknowledgement and Agreement to Transfer Stray Dog Services Contract from the Broome County Dog Shelter to the Humane Society, in accordance with the attached Acknowledgement and Agreement. Councilmember Latini seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

50:26
Schedule PH
LL #2
Amending
Water Rates

Councilmember Latini moved to adopt resolution scheduling a Public Hearing for April 28, 2026 at 6 PM regarding A Local Law “Amending the Water Rates”. Councilmember Wasson seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

51:26
Purchase
2025 Lazer Z
Diesel Mower
Parks

Councilmember Wasson moved to adopt resolution to purchase a 2025 Lazer Z Diesel 43.5 HP Mower from Endicott Agway, at a cost not to exceed \$66,794 in accordance with the attached quote. Councilmember Legg seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

52:26
Agreement
BT BOCES
Duplicating
Center

Councilmember Legg moved to adopt resolution approving the BT BOCES Duplicating Center Services Intermunicipal Cooperation Agreement, in accordance with the attached agreement. Councilmember Latini seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

53:26
Establish Fee
for Short-Term
Rentals

Councilmember Latini moved to adopt resolution authorizing a resolution establishing a Fee for Short-Term Rental Permits, in accordance with the attached resolution. Councilmember Wasson seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

54:26
Purchase 2005
Chevy Pickup
Parks

Councilmember Wasson moved to adopt resolution authorizing the purchase of a 2005 Chevrolet Silverado Pickup Truck from Markham’s Auto Sales, at a cost not to exceed \$13,284 for the Parks Department, in accordance with the attached Vehicle Cash Purchase Agreement. Councilmember Legg seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

**TOWN OF KIRKWOOD
TOWN BOARD MEETING**

April 7, 2026

Councilmember Legg moved to adopt resolution transferring Unexpended Funds from the Liability and Casualty Reserve Fund to the Buildings and Grounds Reserve Fund and Closing the Liability and Casualty Reserve Fund, in accordance with the attached resolution. Councilmember Latini seconded.

55:26
Close Liability
and Casualty
Reserve Fund
and Transfer \$
to Buildings and
Grounds

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Latini moved to adopt resolution authorizing the Budget Journal Entries, in accordance with the attached Budget Adjustment Sheet. Councilmember Wasson seconded.

56:26
Budget
Adjustments

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution authorizing the purchase of a 2025 25HP2 Yanmar Diesel 72 UltraCut Series 4 Mower from Endicott Agway, at a cost not to exceed \$22,500 in accordance with the attached price list. Councilmember Legg seconded.

57:26
Purchase
2025 Yanmar
Diesel Mower
Parks

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Legg moved to adopt resolution authorizing Paula Hashem and Olivia MacDonald to attend the 2026 Impaired Driving Seminar on Thursday, May 14, 2026 in Watertown, NY, at no cost to the Town, travel expenses are reimbursable in accordance with the Unified Court System Travel Guidelines. Councilmember Latini seconded.

58:26
Education
P.Hashem
O.MacDonald
Courts

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Latini moved to adopt resolution authorizing the Supervisor to sign the Memorandum of Understanding with Teamsters Local 317 of the International Brotherhood of Teamsters, regarding the 2026 summer schedule, in accordance with the attached MOU. Councilmember Wasson seconded.

59:26
Authorize
MOU with
Teamsters
Summer
Schedule

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution authorizing the purchase of a 2026 Ford F600 4X4 from Chenango Sales, Inc., at a state contract price of \$71,406 and the purchase and installation of a dump body, plow rubber snow deflector, side wing plow, and spreader from Binghamton Truck Body, at a cost of \$48,792.60, in accordance with the attached quotes. Councilmember Legg seconded.

60:26
Purchase
2026 Ford
F600 with
Dump Body
and Plow Etc
DPW

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

**TOWN OF KIRKWOOD
TOWN BOARD MEETING**

April 7, 2026

61:26
Speed Limit
Study Request
for Zimmer
Road

Councilmember Legg moved to adopt resolution requesting a Speed Limit Study by the Department of Transportation on Zimmer Road, in accordance with the attached resolution. Councilmember Latini seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

NEW BUSINESS:

62:26
Education
M.Latini
PERMA

Councilmember Wasson moved to adopt resolution authorizing Marc Latini to attend PERMA's 2026 Annual Member Conference at Turning Stone Resort, May 14-15, 2026, with all reasonable expenses paid including one night's lodging, tolls and mileage.

Councilmember Legg seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - abstain
 Supervisor Grubham - yes

MOTION CARRIED.

63:26
Declare Items
for Surplus.
Mowers and
Truck
DPW

Councilmember Legg moved to adopt resolution declaring the following items surplus and authorizing their sale to the highest bidder at auction: (1) Kubota ZD1211L-3-72 Zero Turn Mower s/n 9023798616; (2) Kubota ZD1211L-72 Zero Turn Mower s/n 24755; and (3) 2002 Chevrolet Truck ID 1GBJG31P421121601. Councilmember Latini seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

64:26
Authorize sale
of John Deere
Mower on
Auction Site
DPW

Councilmember Latini moved to adopt resolution amending a prior resolution and authorizing the sale of a John Deere TC1600T080173 Wide Area Mower following an auction in the amount of \$14,500. Councilmember Wasson seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

AUDIT AND PAYMENT OF CLAIMS:

65:26
Audit/Pay

Councilmember Wasson moved to adopt resolution authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claim #26000295 through #26000431 the total amount of \$224,718.27, which includes prepaid claims as authorized by resolution adopted January 6, 2026. Councilmember Legg seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Latini - yes
 Supervisor Grubham - yes

MOTION CARRIED.

**TOWN OF KIRKWOOD
TOWN BOARD MEETING**

April 7, 2026

ADJOURNMENT:

Councilmember Latini moved to adopt resolution to adjourn the meeting. Councilmember Wasson seconded. All voted in favor.

MOTION CARRIED.

Meeting adjourned at 6:12 PM

Respectfully submitted,

Kelley M. Diffendorf
Town Clerk