

**TOWN OF KIRKWOOD  
TOWN BOARD MEETING**

**June 2, 2026**

A regular meeting of the Kirkwood Town Board was held on June 2, 2026 at 6:02 PM at the Joseph A. Griffin Town Hall with Supervisor Lewis Grubham presiding.

Present: Supervisor Lewis Grubham  
Councilmember Marc Latini  
Councilmember Katie Legg  
Councilmember Sandy Wasson

Also Present: Robert McKertich, Attorney  
Kelley Diffendorf, Town Clerk  
Poe Williams, Highway Superintendent  
Julie Wyatt, Budget Officer  
Karen Ferguson, Historian

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF MINUTES:** May 6, 2026 Town Board Meeting and May 26, 2026 Public Hearing

**PUBLIC PARTICIPATION:**

Martin Kennerup, Jr. of Foley Road, suggested the Town Board should be discussing issues with the Planning and Zoning Boards and wanted to know who oversees them if things are not being done correctly. Supervisor Grubham explained that the Town Board cannot discuss topics with the Planning and Zoning Boards. Mr. McKertich explained that the boards each have their own statutory authority. The only oversight the Town Board has over the Planning Board is to appoint the members, but once those members are appointed, that Planning Board has a statutory authority. Once they make their decisions, they can be reviewed by a court of law but not by the Town Board. Mr. Kennerup suggested that Norbut Solar Farms has been throwing garbage and using the driveway at 165 Foley Road even though it was agreed that they were not allowed to use the driveway at a recent Planning Board meeting. Supervisor Grubham stated that would be something the code officer could handle. Mr. Kennerup is concerned the solar project is being pushed through.

**COMMUNICATIONS:** None.

**COMMITTEE REPORTS:**

**Dog Control Report.**

Councilmember Legg reported numbers from the May 2026 Dog Control Report. A copy is filed in the Town Clerk's office.

**Historians Report.**

Karen Ferguson reminded everyone that Randy Phillips from the Oneida Indian Tribe will be speaking at the Historical Society on Tuesday, June 9, 2026. The next Patriot Burial Marker at Layton Cemetery is Saturday, June 13, 2026 at 11 AM. Lastly, the July 4<sup>th</sup> celebration work continues.

**Geiger Road.**

Supervisor Grubham reminded the Board about the previous deal made to maintain Geiger Road in Riverside every three years. Poe Williams and the highway department completed maintenance on the road about a month ago. Mr. Geiger called to express how happy he was with the job that was done. He also messaged Councilmember Legg with the same sentiment.

**Kevin Reynolds/Foley Road.**

Supervisor Grubham also reminded the Board how Kevin Reynolds was at the last board meeting and said he was going to get together with Chad Moran, Code Enforcement Officer, and take care of the inspection on Foley Road (to get the certificate of occupancy). That has yet to happen. He is not taking care of what he told us he was going to do. His grievance is not with Chad; it's his own issue.

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**Town Audit.**

An audit of the Town was conducted, and it covers everyone working for the Town, the Town Clerk, the Supervisor, etc., to see that everything is being done correctly by state law. It should be known that everything turned out quite well for us, there were no problems, we are doing a good job. The court was also audited, which has to be done by law every year and that came out very good as well.

**Mortgage Tax Money.**

Supervisor Grubham reported that the Town received mortgage tax money for part of the first quarter and the tail end of the last quarter of last year. Interestingly enough Kirkwood's mortgage tax money was about \$72,000 for that period of time. Kirkwood was number 3 in the entire County for mortgage tax money. We were just behind Vestal and Union. People are moving to Kirkwood. The Town is happy to take the money; it is more than expected and the year is not over yet.

**OLD BUSINESS:**

Councilmember Wasson moved to adopt resolution, after a Public Hearing, adopting Local Law No. 3-2026 entitled A Local Law Amending the Fee for Water Service Installations, in accordance with the attached resolution. Councilmember Legg seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

Councilmember Legg moved to adopt resolution, after a Public Hearing, Adopting Assessment Rolls for 2027 for Water and Sewer Districts, in accordance with the attached resolution. Councilmember Latini seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

Councilmember Latini moved to adopt resolution authorizing the Supervisor to enter into an agreement with ACHIEVE for the 2026 Summer Camp Program, in accordance with the attached agreement. Councilmember Wasson seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution authorizing the Supervisor to enter into an agreement with the Police Athletic League (PAL) for the 2026 Summer Camp Program, in accordance with the attached agreement. Councilmember Legg seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

Councilmember Legg moved to adopt resolution pursuant to section 3A(e) of Local Law No. 2-1979 entitled "A Local Law Regulating the Use of Parks of the Town of Kirkwood", authorizing the Town Clerk to issue a permit to Kirkwood Town Fair, Inc., for the use of the entire Kirkwood Veterans River Park on August 16, 2026 without any permit fee to guarantee proper clean up after use. Councilmember Latini seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

82:26  
Adopt LL#3  
Amend Fee  
Water Service  
Installation

83:26  
Adopt 2027  
W&S Unit  
Assessments

84:26  
Agreement  
ACHIEVE

85:26  
Agreement  
PAL Camp

86:26  
Park Use  
Community  
Day

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Councilmember Latini moved to adopt resolution acknowledging that the calendar year 2025 examination of the Justice Court records and dockets were examined and the fines collected, per the justice, have been turned over to the proper officials of the Town as required by law, pursuant to section 2019-a of the Unified Court Act. Councilmember Wasson seconded.

87:26  
Audit of  
Court Records

Roll Call Vote:      Councilmember Wasson      - yes  
                         Councilmember Legg            - yes  
                         Councilmember Latini           - yes  
                         Supervisor Grubham            - yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution ratifying a resolution authorizing advertising for Sealed Bids for a Muffin Monster, with bids returnable May 21, 2026 at 10 AM and publicly opened and read at that time. Councilmember Legg seconded.

88:26  
Advertise  
Bids for  
Muffin  
Monster

Roll Call Vote:      Councilmember Wasson      - yes  
                         Councilmember Legg            - yes  
                         Councilmember Latini           - yes  
                         Supervisor Grubham            - yes

MOTION CARRIED.

Councilmember Legg moved to adopt resolution ratifying a resolution authorizing advertising for Sealed Bids for a Pre-Owned Portable Generator, with bids returnable June 2, 2026 at 10 AM and publicly opened and read at that time. Councilmember Latini seconded.

89:26  
Advertise  
Bids for  
Portable  
Generator

Roll Call Vote:      Councilmember Wasson      - yes  
                         Councilmember Legg            - yes  
                         Councilmember Latini           - yes  
                         Supervisor Grubham            - yes

MOTION CARRIED.

Councilmember Latini moved to adopt resolution authorizing Alan Glover to attend the Southeastern NY Water Works Conference in Sydney, NY on June 11, 2026, at a cost not to exceed \$50. Councilmember Wasson seconded.

90:26  
Education  
A.Glover  
W&S

Roll Call Vote:      Councilmember Wasson      - yes  
                         Councilmember Legg            - yes  
                         Councilmember Latini           - yes  
                         Supervisor Grubham            - yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution approving a fireworks display at the Kirkwood NY America 250<sup>th</sup> Celebration, to be held on July 4, 2026, upon the issuance of a fireworks permit, issued by the Town Clerk of the Town of Kirkwood, and subject to compliance with all required New York State statutes, regulations, and codes.

91:26  
Approve  
Fireworks  
250<sup>th</sup>  
Celebration

Councilmember Legg seconded.

Roll Call Vote:      Councilmember Wasson      - yes  
                         Councilmember Legg            - yes  
                         Councilmember Latini           - yes  
                         Supervisor Grubham            - yes

MOTION CARRIED.

Councilmember Legg moved to adopt resolution authorizing the purchase of a 2026 Ford F350 Truck from Chenango Sales, Inc., at a cost of \$80,394.52, in accordance with the attached quote. Councilmember Latini seconded.

92:26  
Purchase  
F350 Truck  
Sewer

Roll Call Vote:      Councilmember Wasson      - yes  
                         Councilmember Legg            - yes  
                         Councilmember Latini           - yes  
                         Supervisor Grubham            - yes

MOTION CARRIED.

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93:26  
Purchase  
Jetter System  
W&S

Councilmember Latini moved to adopt resolution authorizing the purchase of a Jetter System from Tracey Road Equipment, at a cost of \$95,162 in accordance with the attached quote. Councilmember Wasson seconded.

Roll Call Vote:      Councilmember Wasson      - yes  
                                 Councilmember Legg      - yes  
                                 Councilmember Latini      - yes  
                                 Supervisor Grubham      - yes

MOTION CARRIED.

94:26  
Purchase  
Base Elbows  
Rail System  
Corp Drive  
Sewer Pump Sta

Councilmember Wasson moved to adopt resolution authorizing the purchase and installation of new Base Elbows and Guide Rail System in the sewer pump station, at a cost not to exceed \$10,185 in accordance with the attached estimate. Councilmember Legg seconded.

Roll Call Vote:      Councilmember Wasson      - yes  
                                 Councilmember Legg      - yes  
                                 Councilmember Latini      - yes  
                                 Supervisor Grubham      - yes

MOTION CARRIED.

95:26  
Repair  
Manholes  
DPW

Councilmember Legg moved to adopt resolution authorizing Repair of Manholes by Advanced Rehabilitation Technology, at a cost of \$37,406.55. Councilmember Latini seconded.

Roll Call Vote:      Councilmember Wasson      - yes  
                                 Councilmember Legg      - yes  
                                 Councilmember Latini      - yes  
                                 Supervisor Grubham      - yes

MOTION CARRIED.

96:26  
Gazebo  
Repair  
Parks

Councilmember Latini moved to adopt resolution authorizing the Gazebo Repair by JSE General Contracting, LLC at a cost of \$12,000. Councilmember Wasson seconded. **Discussion.** Supervisor Grubham answered Councilmember Legg, stating this resolution was for all three gazebos mentioned at the work session last week.

Roll Call Vote:      Councilmember Wasson      - yes  
                                 Councilmember Legg      - yes  
                                 Councilmember Latini      - yes  
                                 Supervisor Grubham      - yes

MOTION CARRIED.

97:26  
Expenditure of  
Sewer Dist.1  
Res Fund and  
Closing Fund

Councilmember Wasson moved to adopt resolution authorizing the Expenditure of \$253,020.32 for the Repair and Improvement of Facilities Reserve Fund of Sewer District No. 1 and Closing Said Fund, in accordance with the attached resolution. Councilmember Legg seconded.

Roll Call Vote:      Councilmember Wasson      - yes  
                                 Councilmember Legg      - yes  
                                 Councilmember Latini      - yes  
                                 Supervisor Grubham      - yes

MOTION CARRIED.

98:26  
Expenditure of  
Sewer Cap Imp  
Res Fund and  
Closing Fund

Councilmember Legg moved to adopt resolution authorizing the Expenditure of \$10,128.75 from the Sewer Capital Improvement Reserve Fund and Closing Said Fund, in accordance with the attached resolution. Councilmember Latini seconded.

Roll Call Vote:      Councilmember Wasson      - yes  
                                 Councilmember Legg      - yes  
                                 Councilmember Latini      - yes  
                                 Supervisor Grubham      - yes

MOTION CARRIED.

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Councilmember Latini moved to adopt resolution authorizing the Expenditure of \$52,509.67 from the Park Development Reserve Fund and Closing Said Fund, in accordance with the attached resolution. Councilmember Wasson seconded.

99:26  
Expenditure of  
Park Dev  
Res Fund and  
Closing Fund

Roll Call Vote:      Councilmember Wasson      - yes  
                         Councilmember Legg      - yes  
                         Councilmember Latini      - yes  
                         Supervisor Grubham      - yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution awarding the Sealed Bid to GP Jager, LLC for the Muffin Monster, being the lowest responsible bidder at \$43,296.

100:26  
Award Bid for  
Muffin Monster

Councilmember Legg seconded.

Roll Call Vote:      Councilmember Wasson      - yes  
                         Councilmember Legg      - yes  
                         Councilmember Latini      - yes  
                         Supervisor Grubham      - yes

MOTION CARRIED.

Councilmember Legg moved to adopt resolution awarding the Sealed Bid to Vacri Construction Corporation for the Pre-Owned Portable Generator, being the lowest responsible bidder at \$38,160. Councilmember Latini seconded.

101:26  
Award Bid for  
Portable  
Generator

Roll Call Vote:      Councilmember Wasson      - yes  
                         Councilmember Legg      - yes  
                         Councilmember Latini      - yes  
                         Supervisor Grubham      - yes

MOTION CARRIED.

**NEW BUSINESS:**

Councilmember Latini moved to adopt resolution authorizing Chad Moran to attend the Southern Tier Home Builders & Remodelers Association training on June 10, 2026 at the Horseheads American Legion at a cost not to exceed \$15 with all reasonable expenses paid. Councilmember Wasson seconded.

102:26  
Education  
C.Moran  
Code

Roll Call Vote:      Councilmember Wasson      - yes  
                         Councilmember Legg      - yes  
                         Councilmember Latini      - yes  
                         Supervisor Grubham      - yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution authorizing the Supervisor to enter into an agreement with Broome County Humane Society & Relief Association regarding Dog Control Services, in accordance with the attached agreement. Councilmember Legg seconded.

103:26  
Agreement  
Br County  
Humane Society  
DCO

Roll Call Vote:      Councilmember Wasson      - yes  
                         Councilmember Legg      - yes  
                         Councilmember Latini      - yes  
                         Supervisor Grubham      - yes

MOTION CARRIED.

**AUDIT AND PAYMENT OF CLAIMS:**

Councilmember Legg moved to adopt resolution authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claim #26000553 through #26000667 the total amount of \$165,573.30, which includes prepaid claims as authorized by resolution adopted January 6, 2026. Councilmember Latini seconded.

104:26  
Audit/Pay

Roll Call Vote:      Councilmember Wasson      - yes  
                         Councilmember Legg      - yes  
                         Councilmember Latini      - yes  
                         Supervisor Grubham      - yes

MOTION CARRIED.

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**ADJOURNMENT:**

Councilmember Latini moved to adopt resolution to adjourn the meeting. Councilmember Wasson seconded. All voted in favor.

**MOTION CARRIED.**

Meeting adjourned at 6:19PM

Respectfully submitted,

Kelley M. Diffendorf  
Town Clerk