

**TOWN OF KIRKWOOD
TOWN BOARD MEETING**

July 7, 2026

A regular meeting of the Kirkwood Town Board was held on July 7, 2026 at 6:07 PM at the Joseph A. Griffin Town Hall with Supervisor Lewis Grubham presiding.

Present: Supervisor Lewis Grubham
Councilmember Marc Latini
Councilmember Katie Legg
Councilmember Sandy Wasson

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
Poe Williams, Highway Superintendent
Duane Travis, Zoning Board Chairman
Karen Ferguson, Historian

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: June 2, 2026 Town Board Meeting and June 2, 2026
Grievance Day Public Hearing

PUBLIC PARTICIPATION: None.

COMMUNICATIONS: None.

COMMITTEE REPORTS:

Storm Cleanup on Main Street.

Councilmember Wasson commented that the Lupole Family wanted to thank the Highway Department and the Town of Kirkwood for the storm damage cleanup on Main Street. Supervisor Grubman mentioned the Town will be going back to pick up more debris since people have not had time to get everything out to the road yet.

Five Mile Point Fire Company Fire Prevention.

Councilmember Wasson reported that Five Mile Point Fire Company (Station 59) is conducting fire prevention awareness at the local motels based on recent events in Broome County. They are giving out information about fire prevention and how to get out in an emergency.

Dog Control Report.

Councilmember Legg reported numbers from the June 2026 Dog Control Report. A copy is filed in the Town Clerk's office.

Youth and Recreation Report.

Councilmember Latini gave an overview of what has been going on in the youth program, the Spring sports season is now complete, and all the baseball teams placed in first or second place. Summer baseball is underway and the teams are doing very well. Soccer registration is live now and will close on July 12, 2026. The Kirkwood Summer Soccer Camp launched a four-week event and over 150 kids have registered across all age levels.

Kirkwood Seniors Picnic.

Councilmember Legg announced the Kirkwood Seniors picnic will be held at the Kirkwood Fire Station on Main Street on August 5, 2026 at noon. It will be catered by House of Reardon and open to senior citizens in our area and reservations are not needed.

Veterans River Park – Emergency Storm Cleanup.

Supervisor Grubham stated, I have lived in this town for 80-plus years, and I have never seen anything like it, where so many people from the Town of Kirkwood showed up to help. We had that storm that you all know about and it was pretty dramatic and the park was a mess and when I first got down there, I remember thinking there is no way in hell we are going to be able to do this (get it ready for the 250th celebration the next day). It was pretty bad. By roughly 8 PM at night we had 80 to 100 people down there, people like Bob Hamm brought equipment for free and men to help, all kinds of people including kids, cleaning up a gigantic mess. People that are here at the meeting were there helping, so you

**TOWN OF KIRKWOOD
TOWN BOARD MEETING**

July 7, 2026

know what I'm talking about. I have to tell you; it was really impressive. I'm not sure other towns could have got that kind of help. I'd like to think we are the only ones, maybe not, but it really was impressive and it's a testament to the kind of people that live in this town and what they will do for us. I'm pretty pleased with that.

Kirkwood NY America 250 Celebration.

Supervisor Grubham reminded everyone there's always things that people will complain about and at times they did, but on an overall basis the celebration went very well and there were a lot of people there. People that were there were very happy and had a good time. It was pretty impressive for a small town to do something like that. We all should be happy about that. Supervisor Grubham commended Karen Ferguson and her group for making this happen. Nothing can ever be perfect, but it was pretty good. Supervisor Grubham read a thank you letter from the Town of Richford Supervisor for the fun and wonderful time they had at the parade and celebration.

Passport Fair in Kirkwood.

Town Clerk Kelley Diffendorf reported that there will be a Passport Fair at the Town Hall on Monday, July 20, 2026 from 5 PM – 7 PM by appointment only. More information will be released on July 13, 2026 by Broome County.

OLD BUSINESS:

Councilmember Wasson moved to adopt resolution authorizing Karen Ferguson to attend the Association of Public Historians of NYS Annual Conference, September 28-30, 2026 at the Delta Hotel, Utica, NY, at a cost of \$300 for the conference and \$330 for the hotel, with all reasonable expenses paid. Councilmember Legg seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

Councilmember Legg moved to adopt resolution ratifying a resolution authorizing New Leaf Cider Co. to sell beer and cider at the Kirkwood NY America 250 Celebration, at Veterans River Park, on July 4, 2026, subject to approval from the New York State Liquor Authority. Councilmember Latini seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

Councilmember Latini moved to adopt resolution ratifying a resolution authorizing the Supervisor to sign the Landlord Authorization Form regarding the request from New Leaf Cider Co. to sell beer and cider at the Kirkwood NY America 250 Celebration, at Veterans River Park, on July 4, 2026, in accordance with the attached Landlord Authorization Form. Councilmember Wasson seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution authorizing a Change Order in the amount of \$8,103 to replace the quoted 5HP TEFC motor with a 5HP TENV Immersible Motor with 50-foot power cord for the Muffin Monster project, in accordance with the attached quote. Councilmember Legg seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

105:26
Education
K.Ferguson
Historian

106:26
Authorize
New Leaf Cider
to Sell
Beer/Cider

107:26
Landlord
Authorization
Form
New Leaf Cider

108:26
Change Order
Amount
Muffin
Monster
W&S

**TOWN OF KIRKWOOD
TOWN BOARD MEETING**

July 7, 2026

Councilmember Legg moved to adopt resolution declaring surplus and authorizing the sale to the highest bidder at auction a 2007 Broce Broom Sweeper RJ350, Serial #405695.

109:26
Declare
Surplus
2007 Broce
Broom

Councilmember Latini seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

Councilmember Latini moved to adopt resolution , on recommendation and approval of the Code Enforcement Officer, pursuant to section 304.3 of the Mobile Home – Trailer Ordinance, authorizing the Town Clerk to issue a license for the following mobile home – trailer park, such license will be for the year 2026:

110:26
Approve
Trailer Park
License
Quilty Hill

Quilty Hill Mobile Home Park, 49 Quilty Hill Road, Kirkwood, NY 13795

Owner: Charles Tai

Councilmember Wasson seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution authorizing the Expenditure of \$58,000 from the Buildings and Grounds Reserve Fund, in accordance with the attached resolution.

111:26
Money from
Buildings &
Grounds
Reserve Fund
HVAC/Roof

Councilmember Legg seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

AUDIT AND PAYMENT OF CLAIMS:

Councilmember Latini moved to adopt resolution authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claim #26000669 through #26000824, the total amount of \$400,846.16, which includes prepaid claims as authorized by resolution adopted January 6, 2026. Councilmember Wasson seconded.

112:26
Audit/Pay

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Latini	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

ADJOURNMENT:

Councilmember Latini moved to adopt resolution to adjourn the meeting. Councilmember Wasson seconded. All voted in favor.

MOTION CARRIED.

Meeting adjourned at 6:17 PM

Respectfully submitted,

Kelley M. Diffendorf
Town Clerk