

TOWN OF KIRKWOOD
Town Board Meeting Agenda
April 7, 2026

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: March 3, 2026 Town Board Meeting

PUBLIC PARTICIPATION:

COMMUNICATIONS:

COMMITTEE REPORTS:

Chair

Members

Beautification Committee	Patricia Griffin	Sandy Wasson
Bldg. Dept/Code	Sandy Wasson	Lewis Grubham
Bldgs./Cemeteries	Lewis Grubham	Poe Williams
Dog Control	Katie Legg	Marc Latini
Employment Discrimination/ Harassment	Sandy Wasson	Marc Latini
Enviro. Protection	John Mastronardi	Robert McKertich
Fire	Sandy Wasson	Katie Legg
Highway/Public Works	Chair Lewis Grubham	Marc Latini
Insurance, Town	Sandy Wasson	Marc Latini
Inventory	Katie Legg	Marc Latini
Lighting Dist.	Lewis Grubham	Poe Williams
Negotiations	Robert McKertich	Lewis Grubham
Parks	Lewis Grubham	Poe Williams
Personnel/Benefits	Lewis Grubham	Katie Legg
		Poe Williams
		Mary Kay Sullivan
Planning Board	Katie Legg	Sandy Wasson
Property Acquisition	Lewis Grubham	Katie Legg
Senior Citizens	Katie Legg	Sandy Wasson
Sexual Harassment	Lewis Grubham	1 Board Member - TBD
		1 Female - TBD
Water/Sewer – Budgets/Projects	Lewis Grubham	Poe Williams
		Julie Wyatt
Water/Sewer Department	Lewis Grubham	Poe Williams
		Julie Wyatt
Youth	Katie Legg	Marc Latini
Zoning Board of Appeals	Katie Legg	Sandy Wasson

DEPUTY SUPERVISOR: Katie Legg

OLD BUSINESS:

- Resolution authorizing Steve Smith, Robert Green, and Ben Diffendorf to attend the Confined Space Training & Competent Person Training to be held in Cortland, NY on May 22, 2026 at a cost of \$125.00 per person, with all reasonable expenses paid.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

2. Resolution ratifying a resolution authorizing the Supervisor to sign the Municipal Acknowledgement and Agreement to Transfer Stray Dog Services Contract from the Broome County Dog Shelter to the Humane Society, in accordance with the attached Acknowledgement and Agreement.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

3. Resolution scheduling a Public Hearing for April 28, 2026 at 6:00 PM regarding A Local Law Amending the Water Rates.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

4. Resolution to purchase a 2025 Lazer Z Diesel 43.5 HP Mower from Endicott Agway, at a cost not to exceed \$66,794.00, in accordance with the attached quote.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

5. Resolution approving the BT BOCES Duplicating Center Services Intermunicipal Cooperation Agreement, in accordance with the attached agreement.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

6. Resolution authorizing a Resolution Establishing a Fee for Short-Term Rental Permits, in accordance with the attached resolution.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

7. Resolution authorizing the purchase of a 2005 Chevrolet Silverado Pickup Truck from Markham's Auto Sales, at a cost not to exceed \$13,284.00, for the Parks Department, in accordance with the attached Vehicle Cash Purchase Agreement.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

8. Resolution Transferring Unexpended Funds from the Liability and Casualty Reserve Fund to the Buildings and Grounds Reserve Fund and Closing the Liability and Casualty Reserve Fund, in accordance with the attached resolution.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

9. Resolution authorizing the Budget Journal Entries, in accordance with the attached Budget Adjustment Sheet.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

10. Resolution authorizing the purchase of a 2025 25HP2 Yanmar Diesel 72 UltraCut Series 4 Mower from Endicott Agway, at a cost not to exceed \$22,500.00, in accordance with the attached price list.
 Motion by _____; Second _____.
 RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

11. Resolution authorizing Paula Hashem and Olivia MacDonald to attend the 2026 Impaired Driving Seminar on Thursday, May 14, 2026 in Watertown, NY, at no cost to the Town, travel expenses are reimbursable in accordance with the Unified Court System Travel Guidelines.
Motion by _____; Second _____.
RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
12. Resolution authorizing the Supervisor to sign the Memorandum of Understanding with Teamsters Local 317 of the International Brotherhood of Teamsters, regarding the 2026 summer schedule, in accordance with the attached MOU.
Motion by _____; Second _____.
RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
13. Resolution authorizing the purchase of a 2026 Ford F600 4X4 from Chenango Sales, Inc., at a state contract price of \$71,406.00 and the purchase and installation of a dump body, plow rubber show deflector, side wing plow, and spreader from Binghamton Truck Body, at a cost of \$48,792.60, in accordance with the attached quotes.
Motion by _____; Second _____.
RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
14. Resolution Requesting a Speed Limit Study by the Department of Transportation on Zimmer Road, in accordance with the attached resolution.
Motion by _____; Second _____.
RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

NEW BUSINESS:

1. Resolution authorizing Marc Latini to attend PERMA’s 2026 Annual Member Conference at Turning Stone Resort, May 14-15, 2026, with all reasonable expenses paid including tolls and mileage.
Motion by _____; Second _____.
RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
2. Resolution declaring the following items surplus and authorizing their sale to the highest bidder at auction: (1) Kubota ZD1211L-3-72 Zero Turn Mower s/n 9023798616; (2) Kubota ZD1211L-72 Zero Turn Mower s/n 24755; and (3) 2002 Chevrolet Truck ID 1GBJG31P421121601.
Motion by _____; Second _____.
RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.
3. Resolution amending a prior resolution and authorizing the sale of a John Deere TC1600T080173 Wide Area Mower following an auction in the amount of \$14,500.00.
Motion by _____; Second _____.
RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

AUDIT AND PAYMENT OF CLAIMS:

1. Resolution authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claim # 26000295 through # 26000431 the total amount of \$ 224,718.27, which includes prepaid claims as authorized by resolution adopted January 6, 2026.
Motion by _____; Second _____.
RCV: SMW _____, KML _____, MWL _____, LCG _____. Vote: _____.

ADJOURNMENT:

1. Resolution to adjourn the meeting:

Meeting adjourned at _____ P.M.